

**LAKE REGION STATE COLLEGE at the GRAND FORKS AIR FORCE BASE
MONTHLY PAYMENT PLAN and/or DEFERMENT REQUEST
for FALL SEMESTER 2019 Term 1 TUITION and FEES**

The following contract serves two purposes. First, this contract allows for payment of your account balance at LRSC-GFAFB in two (2) monthly installments. Second, if anticipated financial aid is expected to cover 100% of your account balance, this contract serves as a request for payment deferment. If you have an approved third party governmental entity authorization on file in the Administrative Services Office providing for 100% payment of your account balance, you will not be required to complete this contract (e.g. - TA recipients). **This contract cannot be used if any unpaid prior account balance exists.**

Please note that the Payment Plan is subject to a \$25.00 fee.

After you have enrolled in classes, charges will be posted to your account. Please complete the following items and mail the contract and the first payment **by September 6, 2019** to:

Administrative Services Office	Lake Region State College GFAFB
Lake Region State College	319 MSS/DPE
1801 College Dr N	Tuskegee Airmen Blvd
Devils Lake ND 58301-1598	Grand Forks AFB ND 58205-6336

1) Account Balance (Tuition and Fees for Term I) \$ _____
 This amount can be found via the LRSC website (www.lrsc.edu) by using the following navigation:
www.lrsc.edu > MY LRSC > Campus Connection > Sign In > Student Self Service > Finances > Account Inquiry > Charges Due

2) Financial Aid Anticipated through LRSC minus _____
 (Grants, waivers, scholarships and loans only).
 If no aid was requested, enter "N/A" on this line.

3) Remaining Account Balance (Enter \$0 if less than \$0) = _____
 If \$0, skip to item #6 and submit the form. The contract will serve as a Deferment and no fee will be charged.

4) Monthly Payment Amount (Item #3 divided by two) = _____
Note: First monthly payment is due on or before September 6, 2019
 Last monthly payment is due on or before October 6, 2019

Note: The Monthly Payment must be recalculated if additions or deletions are posted to your account after you have submitted this form.

5) Payment Plan Enrollment Fee (must be remitted with form) plus 25.00

6) Payment Due By September 6, 2019 (Amount on Line 4 + Line 5) = _____

7) **A late fee of 1.75% per month will be applied to account balances for payments 30 days past due.**

8) **Note:** I will adjust my remaining payments if changes in anticipated Financial Aid and other Account Balance changes (usually caused by class drops or adds) occur. **I understand that a Transcript Hold will be placed on my account if my payment is late. My contract may be terminated for late payments and cause the entire amount to be due.**

9) Note: Payments can be made by cash, check, e-check, credit card, debit card or wire transfer.

You may also pay online at the following navigation.

www.lrsc.edu > MY LRSC > Campus Connection > Sign In > Student Self Service > Finances > Pay Online Now

STUDENT NAME and ADDRESS INFORMATION:

STUDENT ID # _____ DATE _____

BILLING ADDRESS _____

EMAIL ADDRESS _____

STUDENT SIGNATURE