

Memorandum of Understanding
between
Cankdeska Cikana Community College
and
Lake Region State College
for
Social Work and Liberal Arts

Purpose

To facilitate a partnership between Cankdeska Cikana Community College (CCCC) and Lake Region State College (LRSC) to deliver an Associate in Arts degree in Social Work to students on the LRSC campus. This agreement defines the process to allow for the seamless transfer of credits, a collaborative student billing procedure, and the awarding of financial aid.

Degrees to be awarded

Associate in Arts-Social Work

Cankdeska Cikana Community College

Associate in Arts-Liberal Arts

Lake Region State College

Admission

LRSC students choosing to enroll in the CCCC Social Work degree program will be required to apply for admission at CCCC and will enroll as degree seeking students.

Curriculum Agreement

Students co-enrolled will be included in the official headcount at both institutions. Students will complete a minimum of 28 credits at CCCC and approximately 32 credits at LRSC to earn a degree at each institution. Curricular articulation shall occur according to the following:

- CCCC agrees to deliver the following courses to LRSC utilizing distance education technology (Zoom or Online): SWK 101, 103, 255, 256, 257, 262, 274, DS 110, and DSL 250.
- CCCC agrees to substitute LRSC's UNIV 101 for ENG 100.
- LRSC agrees to utilize and take in transfer all credits earned at CCCC to maximize degree completion for the Associate in Arts-Liberal Arts degree.

Financial Aid, Satisfactory Progress, and Billing Procedures

An individualized consortium agreement will be created for each Lake Region State College Liberal Arts student who chooses to enroll in the Associate in Arts degree at CCCC. This agreement will show LRSC as the home institution for the purposes of determining financial aid eligibility. CCCC will not award financial aid nor bill the student directly for any costs incurred. LRSC will include the tuition and fees for the students enrolled at CCCC and reimburse CCCC for the cost of tuition and fees collected, at the end of the semester, upon receipt of an individualized invoice.

Reimbursement to CCCC will be made pursuant to the financial stipulations contained in the Collaborative Student Procedures as listed under NDUS Procedure 404.0 and in the same manner we would issue reimbursement to an NDUS college or university.

LRSC will take responsibility for:

- The processing of the Free Application for Federal Student Aid (FAFSA), determination of eligibility, awarding, and disbursement of funds;
- Monitoring satisfactory academic progress standards; and
- Calculate the return to Title IV funds

CCCC will be responsible to ensure:

- Notice to the LRSC Counselor of any student who does not attend class in the first two weeks of any semester;
- Notice to the LRSC Counselor of any student in danger of failing a CCCC course throughout the semester; and
- Notice to the LRSC Director of Financial Aid documenting the last date of attendance for students who fail any course.

Applicability of Policy and Procedure

As the home institution and institution of residence, LRSC Policy and Procedure will apply to all students enrolled pursuant to this agreement.

CCCC policy and procedure will apply to these students when it is relevant to degree completion, degree audits, and student conduct while attending CCCC classes (i.e. academic integrity, attendance, academic appeals, etc.).

Marketing

This agreement shall be recognized by both LRSC and CCCC as a collaboration; as such, both institutions shall market this program and make it available to interested students. CCCC and LRSC will use the official logo of each institution in program brochures and other literature related to the program. Whenever possible, press releases, open houses, recruitment activities, advertisement (print, voice, and social media) should be issued jointly.

Monitoring and Review

Any aspect of this document is subject to revision. CCCC and LRSC must agree in writing before changes may be implemented. An annual review of this MOU may occur at the end of each spring semester. Absent a review and changes, the provisions contained herein shall remain in effect.

Approvals



Dr. Chynthia Lindquist, President
Cankdeska Cikana Community College



Dr. Doug Darling
Lake Region State College

Approvals

LRSC Registrar: 02/09/2023

LRSC Financial Aid Director: 02/09/2023

LRSC VP Academic Affairs: 02/09/2023

LRSC VP Administrative Affairs: 02/09/2023

CCCC Social Work Instructor: 03/08/2023

CCCC Financial Aid Director: 03/08/2023

CCCC Dean of Academic Affairs: 03/08/2023

CCCC Dean of Administration: 03/08/2023