

**Memorandum of Understanding
Between
Lake Region State College and Mayville State University
Criminal Justice and Peace Officer Training**

Purpose

This document is a Memorandum of Understanding (MOU) to facilitate a partnership between Mayville State University (MaSU) and Lake Region State College (LRSC) to deliver the ND POST approved basic academy (the Peace Officer Training Program) for students in the MaSU Criminal Justice program and to allow for seamless transfer of credits pursuant to NDUS Policy 404.0 on collaborative student procedures.

Degrees to be awarded

Certificate of Peace Officer Training (Certificate)
 Lake Region State College
Bachelor of Science in Criminal Justice (B.S.)
 Mayville State University

Admission

The distinctive admission policies and procedures that pertain to LRSC and MaSU will be honored to the extent allowed by the Collaborative Student Procedures under NDUS Policy 404.0.

MaSU Criminal Justice majors that take the Peace Officer Training Program under the collaborative student process will be exempt from the LRSC application for admission and will be exempt from the LRSC application for admission fee.

All students (collaborative or otherwise) must undergo the Peace Officer Training Program application process, to include the background investigation, psychological examination, and medical examination; and must meet the drug use and criminal history guidelines for admission. The student must pay, to the provider, the cost of the psychological and medical examination.

Structure

Lake Region State College will be the institution responsible for delivering the coursework required for the Certificate of Peace Officer Training. These courses will be offered in Grand Forks (fall semester), West Fargo (summer session), and Devils Lake (spring semester), of each calendar year. Lake Region State College is responsible for all aspects of program delivery (to include: instruction, supervision, facilities, and equipment).

MaSU students attending the Peace Officer Training Program will have MaSU's CJ 499: Internship waived. MaSU will accept LRSC Peace Officer Training Program courses (17 credits) as general electives toward the 120 credit B.S. degree graduation requirement. Students enrolled in and taking courses at both institutions simultaneously will be treated in accordance with the collaborative student process.

MaSU students must maintain enrollment at MaSU during enrollment in the LRSC Peace Officer Training program. The recommended course for this is CJ 400: Criminal Justice Field Seminar (0 credits). Any other course must be reviewed and approved by the MaSU program director.

Conditions

- LRSC will give priority enrollment to no less than 14 MaSU Criminal Justice Majors in any one session of the program that attend the Peace Officer Program pursuant to their MaSU Criminal Justice degree plan, provided those students meet the entry requirements as set by LRSC and ND POST (see "admission" section above).
- MaSU agrees to remain the home campus for Criminal Justice Majors enrolling in the Peace Officer Program pursuant to the collaborative student procedures.
- The MaSU Criminal Justice Program will afford their students a degree plan that includes the Peace Officer Training Program as one semester and/or the summer of the traditional eight semester/four-year program.
- MaSU will allow MaSU Criminal Justice students and LRSC Peace Officer Training Program students attending the Peace Officer Training Program, pursuant to their degree plan, access to the MaSU campus for housing, food service, and other rights afforded to full-time MaSU students while they enroll in the Peace Officer Training Program. Students living in housing or purchasing a meal plan must complete the housing contract (including dining services) and follow MaSU housing and dining contract terms. During the summer term, food service is not provided on the MaSU campus.
- MaSU Criminal Justice and LRSC Peace Officer Training Program students are subject to MaSU Code of Student Rights and Responsibilities and related Student Disciplinary Process while enrolled in the LRSC Peace Officer Program (regardless of collaborative status). MaSU Criminal Justice students enrolled in the LRSC Peace Officer Program are also subject to LRSC Student Code (800.30) and the Peace Officer Training Program's Rules and Regulations while enrolled in the Peace Officer Program.

Financial Aid

Students will be responsible for the full cost of attending the Peace Officer Training Program. These charges will be paid to LRSC in accordance with the Collaborative Student Procedure under NDUS policy 404.0.

LRSC students (Home Institution) enrolled in the Peace Officer Training Program will receive financial aid through Lake Region State College. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
- Monitoring satisfactory academic progress standards;
- Calculate Return to Title IV Funds

During the student's enrollment at LRSC, LRSC policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other Peace Officer Training students at LRSC.

MaSU students (Home Institution), enrolled in MaSU's Criminal Justice program and taking CJ400: Criminal Justice Field Seminar (or another approved MaSU course), taking the LRSC (Provider Institution) Peace Officer Training classes will receive financial aid through the MaSU financial aid office in accordance with the Collaborative Student Procedure under NDUS policy 404.0. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Monitoring of satisfactory academic progress standards;
- Calculate Return to Title IV Funds

Marketing

This agreement shall be recognized by all parties as a collaborative program between MaSU and LRSC, and, as such, all parties will market this program and make it available to interested students. MaSU and LRSC will use the official logo of each institution in program brochures and other literature related to the program.

Monitoring and Review

Any aspect of this document is subject to revision. LRSC and MaSU must agree in writing before changes may be implemented. An annual review of this MOU will occur at the end of each spring semester.

Doug Darling

Dr. Douglas Darling
President
Lake Region State College

01/07/2025

Date

Brian Van Horn

Brian Van Horn [Jan 7, 2025 13:43 CST]

Dr. Brian Van Horn
President
Mayville State University

01/07/2025

Date