**PHASE ONE**
- Meet with LRSC ERLAP representatives
- Review the LRSC ELAP proposal
- Determine the occupational area(s) of training needed
- Determine the number of Apprentices
- Review outlines of related training and on-the-job training for customization

**PHASE TWO**
- Refer industry partner to potential state funding
- Develop progressive wage scale for each occupation
- Approve and sign Registered Apprenticeship Standards
- Complete U.S. Department of Labor document (Appendix A)
- Sign and return RCBI contract

**PHASE THREE**
- Identify mentors/supervisors
- Schedule train-the-trainer sessions with LRSC ELAP
- Schedule assessments and select apprentices

**PHASE FOUR**
- Schedule start date for training
- Host official signing ceremony
- Launch your Registered Apprenticeship