

Lake Region State College Policy and Procedure Manual

SECTION 700.26 COURSE MATERIALS

Lake Region State College (LRSC) is responsible for the overall quality and long-term stewardship of its academic programs. To support this responsibility, LRSC retains ownership of curriculum, including, but not limited to syllabi, course shells, modules, presentations, assignments, discussions, exercises, quizzes, and examinations. LRSC will retain and continue using online course materials to ensure uninterrupted delivery of academic programs. The college may update or modify any of its instructional materials at its discretion.

LRSC recognizes the professional expertise, creativity, and academic contributions of faculty in the development of courses and instructional materials. Faculty members are entitled to retain copies of the instructional materials they develop, provided that institutional branding, proprietary information, and confidential student information are protected. Faculty are also permitted to utilize and discuss these materials for evaluation and professional development purposes and may adapt these materials as appropriate.

LRSC does not claim ownership of other intellectual property except when ownership is otherwise governed by federal or state law, system policy, grant requirements, contractual agreements, or specific institutional arrangements.

History

College Council Approved 10/05/2026