

SECTION 800.30  
STUDENT CONDUCT

Students are expected to obey local, state and federal laws, to show respect for properly constituted authority, to meet contractual obligations, to maintain academic integrity in scholastic work and to observe standards of conduct appropriate for an institution of higher learning. Students are expected to be responsible for their actions, whether acting individually or in groups. Failure to meet acceptable standards of conduct may result in disciplinary action, suspension or expulsion. The College will ensure due process and define routes of appeal. These policies apply to the conduct of all students, student organizations, teams and clubs. They also apply when off campus in connection with internships, academic activities and any activity sponsored or authorized by Lake Region State College. Lake Region State College will also hold students accountable for behavior that occurs off campus when an offense threatens the safety or security of any individual or institution.

1. Scholastic Dishonesty: Academic Integrity is intellectual honesty, responsibility, and ethical behavior in scholastic conduct from use of information to actions in a classroom. It is the guide for the “pursuit of knowledge and understanding within a community of inquiry” (American University).

The following are examples of academic dishonesty:

- a. Cheating is receiving or sending, or attempting to receive or send information, answers, data, etc. not otherwise permitted by the instructor.
  - Receiving, sharing, or transmitting information before or during an exam to someone who will be or is taking the exam
  - Looking at another student’s test during an exam or allowing another students to look at your exam
  - Copying from another student’s test or homework assignment with or without the other student’s permission
  - Working with another student on a test or an assignment without authorization
  - Using unauthorized material (texts, calculators, smart phones, paper, websites, AI language models (i.e. ChatGPT), notes on computer) to obtain answers or information for a test
  - Using passwords or electronic signatures of other individuals for any reasons, including to take a test for another person
  - Sharing answers for an assignment
  - Using AI to impersonate you in a classroom context, such as using the tool to compose discussion board prompts that were assigned to you or to complete group work assigned to you
  - Using AI to write entire sentences, paragraphs, or papers assigned to you
- b. Plagiarism is using someone else’s work in part or whole and passing it off as the student’s own whether intentionally or not intentionally.
  - Using exact words or phrases without citing the source

- Buying a paper from an online source or a person
  - Using a paper someone else has done either for you specifically or for another class
  - Without documenting the source, modifying the information or combining the information from more than one source to make it appear original
  - Submitting work generated by an AI tool and passing it off as the student's own.
- c. Collusion is the unauthorized collaboration with another person in preparing any academic work offered for credit. This includes downloading course answers and writings uploaded online by previous students and uploading course assignments to websites outside of Blackboard and/or sharing course assignments/answers on external websites for the benefit of others.
- d. Fabrication is falsifying data, research, sources, statistics, as well as information or verification.
- Citing a statistic from a source without being sure if the numbers are correct
  - Combining sources but claiming only one of the sources
  - Forging of signatures on any form requiring another person's verification
  - Misrepresenting situations such as
    - claiming a member was present on a group project when he or she was absent or left early
    - claiming you handed in work, implying the teacher lost it or the LMS didn't accept it
    - claiming a family event, illness, emergency or funeral when, in fact, there is none
    - submitting all or any part of an assignment statement to an AI online learning platform for iteration or improvement while incorporating any part of the AI generated response.
- e. Consequences
- Instructors have the authority to determine how an incident of scholastic dishonesty will affect a student's grade, as stated in the course syllabus. Sanctions may include, but are not limited to, requiring an assignment to be redone, issuing a reduced or failing grade on an assignment or exam, or issuing a failing grade for the course.
- A first-time, lower-stakes incident of scholastic dishonesty may be resolved solely by the instructor within the course. No additional sanctions will be issued beyond those determined by the instructor. Instructors may, at their discretion, submit the violation in writing to the Vice President of Student Affairs for a student conduct violation not more than 10 days after the assignment due date.
  - Reports of scholastic dishonesty shall be submitted only upon the instructor's determination that a violation has occurred, and not on the basis of suspected activity alone.
  - Appeals must be submitted in writing in accordance with the appeals procedure outlined in Policy 800.31.
2. Safe Campus: Lake Region State College strives to provide an environment free of all forms of abuse, criminal activity and intimidation.
- a. Minor Misconduct: Disciplinary action may be taken against a student who:

- i. Has been found to have violated the academic integrity policy
- ii. Violates city ordinances or state or federal laws
- iii. Possesses or uses fireworks on College property
- iv. Has conduct that interferes with the operations of the College
- v. Takes or causes minor damages, to the property of another
- vi. Engages in disorderly behavior, harassment, bullying or any other type of activity that adversely affects another. This could include disruptive activity including verbal abuse of others or the use of profane or vulgar language. This could occur using electronic formats, including, but not limited to, telephone, texting, email, computer, or online social media harassment.
- vii. Engages in behavior that disrupts the normal operations of the college and/or infringes on the rights of other members of the campus community, leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area.
- viii. Violates the LRSC Alcohol and Other Drugs policy (1500.15) regarding the possession or consumption of alcohol and/or marijuana
- ix. Misuses a student identification card
- x. Falsifies any document including transcripts, receipts, identification, etc. or withholds or falsifies information on an application form or to any college official
- xi. Possesses and/or uses unauthorized keys or otherwise trespasses on College property, including vehicles, rooms or apartments
- xii. Tampers with fire alarms, fire extinguishers, automatic external defibrillators (AED), security cameras or other safety related devices
- xiii. Violates the LRSC Computer Use Policy/agreement (900.09.01)
- xiv. Conspires, facilitates or otherwise assists another who engages in any action that constitutes minor misconduct

b. Major Misconduct: Major misconduct is any behavior or violation that may result in suspension, or expulsion from Lake Region State College. Disciplinary action may be taken against a student who:

- i. Commits two (2) or more minor misconduct violations
- ii. Violates the Sexual Misconduct/Title IX Compliance Policy (1500.15)
- iii. Violates the Sexual Harassment Policy (1500.08)
- iv. Assaults or engages in intimidating behavior: Uses physical force, inflicts bodily injury or threatens another
- v. Intentionally or recklessly terrorizes or places another in fear of injury or death or causes the evacuation of a campus building or otherwise causes serious disruption or public inconvenience. Threatening to commit any crime of violence or act dangerous to human life or falsely informing another that such a dangerous situation or crime of violence is imminent knowing that to be false. This could include initiating a bomb threat or activating a fire alarm when no such emergency exist.
- vi. Is in possession of or uses a dangerous weapon or is in possession of a concealed weapon unless possession or use is expressly authorized by law. Dangerous weapons may include knives, guns, explosives, or any

- other item that can be used to inflict fear or injury to include BB guns, pellet guns, airsoft guns or any toy replica.
- vii. Intentionally or recklessly causes significant damage to the property of another
  - viii. Violates the LRSC Alcohol and Other Drugs policy (1500.15) regarding the unlawful delivery of alcohol or marijuana, or the possession, use, or delivery of other drugs.
  - ix. Commits any crime that would constitute a felony under the ND Century Code (i.e. robbery, burglary, criminal trespass, arson, or the possession of stolen property).
  - x. Violates the Anti-Hazing Policy (1500.21)
  - xi. Conspires, facilitates or otherwise assists another who engages in any action that constitutes major misconduct
  - xii. Fails to participate in a mandated risk assessment required by the CARE team
3. Retaliation Prohibited: A student, a group of students or a student organization shall not retaliate against any person who files a complaint or grievance; reports misconduct, participates as a witness in an investigation, or otherwise provides information to college officials. Retaliation can be classified as minor or major misconduct depending on the nature of the action.
4. Any person may file a verbal or written complaint with Vice President of Student Affairs against any student for misconduct. The complaint and appeal procedure is outlined in Policy and Procedure 800.31.

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## **History**

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