

SECTION 800.25

USE OF COLLEGE FACILITIES

1. Campus and off-campus organizations may arrange for meetings in the Colonial Room adjacent to the Dining Room. See Chapter 10.6 “Studness Chautauqua Gallery, Heritage Hall Conference Room and Colonial Room Use and Rental” for proper procedure.
2. Student and student organizations are permitted to use college facilities for recreation and to further their educational process. Usage policies and procedures must be followed to ensure equal opportunity, orderly use of facilities and security.
3. Reserving Space: Groups wishing to use college classroom space must be scheduled with the Administrative Assistant to the Vice President of Academic and Student Affairs. For other college space, obtain permission from the President’s Office. All activities must be scheduled on the official College Master Schedule located in the President’s Office and under the control of the Administrative Assistant.

History