## Lake Region State College Policy and Procedure Manual

# SECTION 800.21 TRANSCRIPTS AND TRANSFERRING

#### 1. Transcripts

Lake Region State College subscribes to a transcript ordering service. This service allows students to order official transcripts securely via the internet. A fee is charged for this service. In addition to the automated ordering service, students can track order status, receive timely email notices regarding the transcript request and review order status history. Currently enrolled students may obtain an unofficial transcript free of charge anytime through Campus Connection.

#### 2. Transfer Credits from LRSC

- a. Lake Region State College is accredited by the Higher Learning Commission. Credits earned from Lake Region State College are transferable to colleges and universities throughout the United States. Acceptance of transfer credits is based on the transfer policy of the receiving institution.
- b. Admissions Policy
  Students transferring to a North Dakota University System four year institutions should refer to SBHE Policy 411 Admissions and NDUS Procedure 411.7 Transfer Applicants.
- c. North Dakota University System General Education Requirement Transfer Agreement (GERTA)

The North Dakota University System, (NDUS) Transfer Agreement was developed to assist students who transfer within the NDUS. This agreement states that students who transfer to a NDUS institution after completing their general education coursework at any other NDUS institution will be deemed to have met all lower division general education requirements at the transfer school. A minimum of 36 semester hours must be completed in the areas of communication; art and humanities; social sciences; and mathematics, science and technology. If all general education courses have not been completed before transferring, courses will be applied to the general education requirements of the NDUS institution being transferred to, on a course by course basis.

### History

Administrative Council Approved 12/21/15 Administrative Council Approved 04/10/25