

SECTION 800.19

CHANGE OF REGISTRATION

Students wishing to make changes in their registration must obtain a *Drop/Add* form from the Student Affairs Office. A registration change is not official until the student presents the form to Student Affairs and the change is made. Students desiring to make changes in their registration should do so as early in the semester as possible because tuition and fee adjustments are determined by the date that changes occur. Classes may be added or dropped during the first ten (10) days of classes without the change appearing on the academic record. The last day a class may be added after this date will be determined by the nature of the course and the discretion of the instructor. Classes dropped prior to the last ten days of the semester will receive a “W” which indicates a withdrawal. Classes cannot be dropped or added during the last ten (10) days of the semester.

History