

SECTION 800.16
GRADING SYSTEM

1. A traditional grading system using A, B, C, D and F, is used for credit courses. "A" indicates work of exceptional quality, "B" indicates above average work, "C" indicates average work, "D" work which is unsatisfactory but carries credit, and "F" unsatisfactory work carrying no credit. An Incomplete ("I") is given when, for a valid reason, work cannot be completed as scheduled.
2. If a student withdraws from a course before the last ten (10) days of the course, his/her grade is recorded as "W". If a student withdraws from a course within the first ten (10) days of the semester, no recorded "W" will appear on the transcript.
3. Quality of work is indicated by grade points calculated as follows:
 - "A" – 4 honor points per credit hour
 - "B" – 3 honor points per credit hour
 - "C" – 2 honor points per credit hour
 - "D" – 1 honor point per credit hour
 - "F" – 0 honor points per credit hour
 - "I" – Incomplete, not included in grade point average
 - "P" – Satisfactory, not included in grade point average
 - "S" – Satisfactory, not included in grade point average
 - "U" – Unsatisfactory, not included in grade point average
 - "W" – Not included in grade point average
 - "AU" – Audit, not included in grade point average
4. Grade point average is determined by dividing the total number of honor points earned by the total number of semester hours with honor points. Credit with grades of "W", "I", "P", "S" or "AU" are not included in computing the grade point average. Incomplete grades are computed into the final transcript as carrying no credit hours or honor points.
5. If a student repeats a course, the record of both the original and the repeated course will be retained on the student's record, but only the honor points earned and credit gained in the last retaking will be used in computing the cumulative grade point average.
6. Students completing twelve (12) semester hours or more with no incompletes and receiving a 4.0 GPA are included on the President's list each semester. Students completing twelve (12) or more semester hours with no incompletes and receiving a GPA of 3.25 or better but not 4.0 are included on the Dean's list each semester.

History