Lake Region State College Policy and Procedure Manual

SECTION 800.13.01 CONSUMER INFORMATION

The U.S. Department of Education has mandated that schools must provide a notice to all enrolled students, prospective students, employees and prospective employees describing the availability of consumer information. This consumer information must be disseminated annually and include procedures for obtaining this information. Schools must promptly make this information available to any student upon request.

- 1. Below is a list and brief description of the required disclosures and information on how to obtain them at Lake Region State College. Much of the information is available in the college catalog, Student Handbook and online at www.lrsc.edu. Financial Aid information is available to assist students with college-related expenses. Information concerning tuition refunds or a return of Title IV funds is available from the Financial Aid Office or Business Office. Students are required to complete Entrance Loan Counseling and notified of the need to complete Exit Loan Counseling at www.studentaid.gov Financial aid and scholarship information is available from the Financial Aid Office or online at: www.lrsc.edu
- General information, including school academic programs, costs, facilities and policies, about LRSC is available in Student Affairs Office, college catalog, Student Handbook or online at www.lrsc.edu.
- 3. LRSC discloses annual student completion, graduation, transfer, retention and placement rates as required by the Student Right To Know and Campus Security Act. This information is available from the Academic Affairs Office and online at www.lrsc.edu.
- 4. LRSC discloses athletic participation rates and financial data related to athletics as required by the Equity in Athletics Disclosure Act. This information is available from the Athletic Department or Academic Affairs Office.
- 5. LRSC complies with and supports the North Dakota State Board of Higher Education policy governing alcohol use on campus, the Drug Free Workplace Act of 1988, Public Law 100-690, the Drug-Free Schools and Committees Act Amendments of 1989, and Public Law 101-226. Drug and alcohol abuse prevention information is available from the Counseling Office. The Drug-Free Workplace and Alcohol and Drugs (1500.15) policy shall be distributed annually.
- 6. LRSC complies with The Clery Act, a federal law requiring the college to disclose information about campus crime and safety policy statements to the public. LRSC publishes an Annual Security and Fire Safety Report. The report includes three years' worth of Clery crime statistics and details about efforts taken to improve campus safety. A copy of the report is published and updated annually on the college website. A printed copy is available upon request from the Academic Affairs office.
- 7. LRSC complies with the Stop Campus Hazing Act, a federal law requiring the college to publicly report hazing incidents and policy statements in the campus Annual Security and Fire Safety Report, and maintain campus hazing transparency reports. Campus hazing transparency reports are updated on the campus website biannually and published annually in the Annual Security and Fire Safety Report.
- 8. Family Educational Rights and Privacy Act (FERPA) afford certain rights to students concerning their education records. Primary rights afforded are the right to inspect and review education

- records, the right to seek to have records corrected and the right to have some control over disclosure of information from records. FERPA policy (800.13) is included in the LRSC catalog. Additional information is available from the Registrar's Office.
- 9. LRSC discloses required information about each of its gainful employment programs to prospective students. Gainful employment disclosures are available on our website.
- 10. LRSC provides verified textbook pricing information for both required and recommended materials for all classes (online and on-campus) on the bookstore website or through Campus Connection.

All schools are required to have someone available during normal operating hours to help person's obtain consumer information. All Consumer information is available on the Lake Region State College's website.

History

Administrative Council Approved 12/21/15 Administrative Council Approved 05/19/25