(Updated 12/4/09)

# LAKE REGION STATE COLLEGE at the GRAND FORKS AIR FORCE BASE
## MONTHLY PAYMENT PLAN *and/or DEFERMENT REQUEST*
### for SPRING SEMESTER 2010 SESSION IV TUITION and FEES

The following contract serves two purposes. First, this contract allows for payment of your account balance at LRSC in two (2) monthly installments. Second, if anticipated financial aid is expected to cover 100% of your account balance, this contract serves as a request for payment deferment. If you have an approved third party governmental entity authorization on file in the Administrative Services Office providing for 100% payment of your account balance, you will not be required to complete this contract (e.g. - TA recipients). This contract cannot be used if any unpaid prior account balance exists. Please note the **Payment Plan is subject to a $25.00 fee**.

After you have enrolled in classes, charges will be posted to your account. Please complete the following items and mail the contract and the $25.00 payment **by March 20, 2010** to:

| | |
|---|---|
| Administrative Services Office | Lake Region State College GFAFB |
| Lake Region State College | 319 MSS/DPE |
| 1801 College Dr N | Tuskegee Airmen. Blvd. |
| Devils Lake ND 58301-1598 | Grand Forks AFB ND 58205-6336 |

For assistance please call the LRSC Administrative Services Office in Devils Lake (701-662-1504 or toll-free 800-443-1313 extension 1504).

1) Account Balance (Tuition and Fees for Session IV) $ _____
This amount can be found via the LRSC website (www.lrsc.nodak.edu) by using the following navigation:
Campus Connection>Campus Finances>Charges Due

2) Financial Aid Anticipated through LRSC **minus** _____
(Grants, waivers, scholarships and loans only).
If no aid was requested, enter "N/A" on this line.

3) Remaining Account Balance (Enter $0 if less than $0) = _____
If $0, skip to item #6 and submit the form. The contract will serve as a Deferment and no fee will be charged.

**4) Monthly Payment Amount (Item #3 divided by two)** = _____

**Note:** First monthly payment is due on or before **April 1, 2010.**
Last monthly payment is due on or before **May 1, 2010.**

**Note:** The Monthly Payment must be recalculated if additions or deletions are posted to your account after you have submitted this form.

**5) Payment Plan Enrollment Fee** (Must be remitted with this form) **$ 25.00**

6) **Note**: I will adjust my remaining payments if changes in anticipated Financial Aid and other Account Balance changes (usually caused by class drops or adds) occur. I understand that a $10.00 late charge will be assessed and a Transcript Hold placed on my account if my payment is late. I also understand that an additional $50.00 late fee may be assessed if my payment plan becomes delinquent.

**Note:** Payments can be made by cash, check, e-check,credit card,debit card or wire transfer. Do not send cash in the mail. You may also pay online at the following navigation:
**www.lrsc.edu>Campus Connection>Campus Finances>View Statements/Pay Online Now.**

**STUDENT NAME and ADDRESS INFORMATION:**

STUDENT ID # _____ DATE _____

STUDENT NAME _____

BILLING ADDRESS _____

_____

EMAIL ADDRESS _____

_____
STUDENT SIGNATURE

7) LRSC Administrative Services Office use only:
Approved by _____ (initial here).