

# DRAFT

## Lake Region State College Timeline/Process for the Presidential Search 2007-2008

<b>Task</b>	<b>Expected Completion Date</b>	<b>Assigned Responsibility</b>
SBHE appoints Dick Kunkel, chair of search committee		SBHE
SBHE appoints search committee membership	August 3, 2007	SBHE
SBHE appoints search consultant	August 22, 2007	SBHE
Preliminary visit of consultant with LRSC leadership (administrators, faculty and staff)	August 23, 2007	Consultant
Consultant pre-search meeting with LRSC stakeholders <ul style="list-style-type: none"> <li>• Faculty reps</li> <li>• Student reps</li> <li>• Staff reps</li> <li>• Administrators-presidential reports, deans/chairs</li> <li>• Alumni, foundation and other community representatives</li> </ul>	September 12, 2007	SBHE
First meeting of search committee <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review open records compliance (Seaworth)</li> <li>• Review search process and timeline</li> <li>• Establish future meeting dates</li> <li>• Provide input for institutional profile</li> </ul> Provide input for position qualifications	September 13, 2007	Chair/consultant
Second search committee meeting <ul style="list-style-type: none"> <li>• Review profile</li> <li>• Review qualifications</li> <li>• Review job advertisement</li> <li>• Review timeline</li> </ul>	September 24, 2007	Chair/consultant



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<b>Task</b>	<b>Expected Completion Date</b>	<b>Assigned Responsibility</b>
Sixth meeting of search committee <ul style="list-style-type: none"><li>• Interviews at neutral or IVN site</li><li>• Reduce candidate pool for on-campus interviews</li><li>• Gather input from campus interviews and forums</li></ul>	January 22-25-2008	Chair
On-campus interviews and forums	February 5-6, 2008	Consultant/Chair
Final Meeting of Search Committee <ul style="list-style-type: none"><li>• Receive feedback from on-campus interviews and forums</li><li>• Recommend at least three unranked candidates for SBHE consideration</li></ul>	February 6, 2008	Chair
Perform background check on finalists	February 11-20, 2008	SBHE
SBHE interviews and presidential selection	February 25-29, 2008	SBHE
Targeted candidate start date	July 1, 2008 or as arranged between the SBHE and the finalist	SBHE

Updated 10/04/07