

## FAQ's

**Question:** Where is your campus located?

**Answer:** Our campus is located on Grand Forks AFB, about 15 miles west Grand Forks on Highway 2. 344 Tuskegee Airmen Blvd. Grand Forks AFB, ND 58205. We are located in the Education Building. Office hours: Monday through Friday, 8 am to 5 pm.

**Question:** How do I apply for admission to your campus?

**Answer:** Simply complete the Application for Admission and pay the \$35 admission fee (one time / non refundable). Application forms are available at our office or online: [Application for Admission](#)

**Question:** How much is tuition at your campus:

**Answer:** Tuition rates are located at the top of each term schedule. The price listed is per semester credit. Some classes have lab fees which are also listed on the term schedule.

**Question:** When is my tuition due?

**Answer:** Tuition is due the first Friday following the beginning of the term. You can pay at our office by cash, check or credit card. You can also pay online through Touchnet. Our mailing address is 319 MSS/DPE 344 Tuskegee Airman Blvd. Grand Forks AFB ND 58205-6336.

**Question:** What degrees do you offer at the base campus?

**Answer:** We offer 6 degree programs. We offer Office Management, Liberal Arts, Administrative assistant, Information Technologies, Accounting/Business Administration, and a Welding Certificate. Students are welcome to pursue a degree or take individual classes.

**Question:** I signed up for an online class, what do I do next?

**Answer:** You should receive an email from LRSC Online within about 72hours with detailed instructions, passwords and contact information.

**Question:** What if I lose my User ID or Password?

**Answer:** You can call the help desk at 1-866-457-6387 for assistance.

**Question:** I am a Military member and have Tuition assistance, I received a bill in the mail, do I owe?

**Answer:** If you turned in your Tuition Assistance form to us then you should be fine. Your bill may have been generated while we were processing it for payment by the Air Force. If you receive a second bill then give us a call to check the status of your TA.

**Question:** What happens if my Military duty causes me to miss a class or, if I go TDY during a class?

**Answer:** Arrangements can be made in most cases, provided the student communicates his/her situation with the instructor in a timely manner.

If a student is forced to drop a class due to military duty requirements, please contact the Lake Region office staff immediately.

**Question:** Will my credits automatically transfer to my other college or university?

**Answer:** Your credits do not automatically transfer. At the end of each term you should fill out a transcript request form. You can find one on this website [Transcript Request Form](#) or at our office. Transcript requests can be brought to our office or faxed to (701)662-1581

**Question:** What are your graduation requirements?

**Answer:** To graduate with Lake Region, at least 15 credits must have been taken with us. When you are within 10 credits of finishing school, you will need to fill out the Intent to Graduate Form at our office. You will receive a letter with graduation information as graduation time approaches.