

## Drop a Class (Revised 5/2006)

1. Click on CampusConnection GO on the LRSC homepage  
<http://www.lrsc.nodak.edu>
2. Enter your User ID and Password



PeopleSoft®

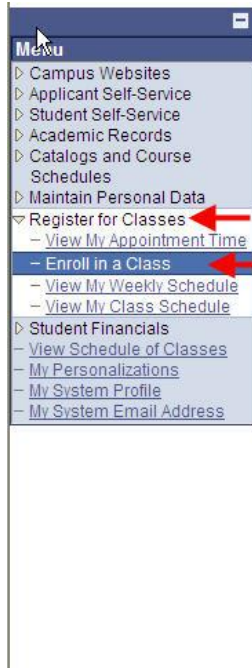
Search:

[Home](#) | [Sign out](#) | [Help](#)

<b>Who Am I?</b> You are signed in as GUEST	<b>Welcome to Campus Connection</b> <b>Welcome to CampusConnection</b>  The CampusConnection portal will provide a secure and convenient access point to your personal and campus information. Once you obtain a User ID and Password, you can return anytime to continue work on your application, check your application status, register for classes or update your personal information.  <b>If you have forgotten your User ID or do not know what it is:</b> If you have forgotten your User ID, or did not receive a User ID, you can visit the link named 'What is My User ID?' to find out what it is. If you cannot find it, contact your local Help Desk or the NDUS Help Desk at 1-(866) 457-6387 (toll-free in the US and Canada) or help.desk@nodak.edu.  <b>Prospective Students (or if just passing by):</b> If you wish to Apply for Admission, visit the link called "Obtain a User Account". After completing this process, you will be directed to Community Access, where you can fill out an Online Admissions Application, find Financial Aid Information, or update your User Account Profile. With your User Account, you can visit at any time.  <b>If you have forgotten your password...</b> <ol style="list-style-type: none"><li>1. Select <b>Forgot My Password</b>.</li><li>2. Enter your User ID. You will be presented with your Hint Question. At this point...</li><li>3. Enter your Hint Response. If the response is correct, you will be emailed a new, system-generated password.</li><li>4. The Hint and your Email address must be setup prior to using this process. If it is not, contact the NDUS Help Desk at 1-866-457-6387 (toll-free in the US and Canada) or help.desk@nodak.edu.</li></ol>
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- To **Drop** a class, Choose Register for Class, then Enroll in a Class, then pick the correct term.



## Enrollment

### Select Enrollment Term

**SALLY NEWBIE**

You are eligible to view and/or modify enrollment information for the terms listed below. Click the appropriate Term to do so.

Term	Academic Career	Institution
<a href="#">2006 Fall</a>	Undergraduate	Lake Region State College
<a href="#">2006 Summer</a>	Undergraduate	Lake Region State College
<a href="#">2006 Spring</a>	Undergraduate	Lake Region State College
<a href="#">2005 Fall</a>	Undergraduate	Lake Region State College
<a href="#">2005 Summer</a>	Undergraduate	Lake Region State College
<a href="#">2005 Spring</a>	Undergraduate	Lake Region State College
<a href="#">2004 Fall</a>	Undergraduate	Lake Region State College
<a href="#">2004 Summer</a>	Undergraduate	Lake Region State College
<a href="#">2004 Spring</a>	Undergraduate	Lake Region State College
<a href="#">2003 Fall</a>	Undergraduate	Lake Region State College

[Return to Academics](#)

- Then Choose Drop/Update Classes on the bottom of the screen.



## Enrollment

### View My Schedule

2006 Spring

**SALLY NEW**

Undergraduate

Lake Region State College

#### Class Schedule Filter Options

Show Enrolled Classes

Show Waitlisted Classes

Show Dropped Classes

[Refresh Class Schedule](#)

BVED 217	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 14773	1	Lecture	Fund Of Management Information	Graded		4.00	Enrolled
			Schedule: TBA	LRSC Online ONLINE		03/19/2006 - 05/13/2006	
			Instructor: McNaughton, Thomas E				

COOP 297	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 18315	1	Lecture	Cooperative Education	Graded		1.00	Enrolled
			Schedule: TBA	Location: TBA		01/10/2006 - 05/12/2006	
			Instructor: Schmid, Annette Louise				

Go to: [Add Classes](#) [Drop / Update Classes](#) [Swap Classes](#) [Printer Friendly Page](#) [Select a Different Term](#)

- Then Click on the drop down box and select Drop. Next, Click on the Submit button and the class should be dropped. You might want to View My Schedule to take a look at the classes you are registered for.

## Drop/Update Classes

2006 Spring

**SALLY NEWBIE**

Undergraduate

Lake Region State College

Your enrolled or waitlisted classes for this term are listed below. You can view the details about each class by clicking the class link in the Subject/Catalog# column.

To drop a class, select Drop from the Action column.

To drop the class and add yourself to the waitlist, select the Drop to Waitlist from the Action column.

To modify a class's units, grading option, requirement designation option or instructor, select Update from the Action column.

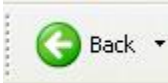
When you are finished making your updates, click the SUBMIT button.

Verify your changes were successful by checking the Update Status column.

*Action	Subject / Catalog#	Section	Enrollment Status	Units	Grading Option	Update Status
Drop	<a href="#">BYED 217</a>	1	Enrolled	4.00	Graded	Pending
-Select enrollment action-	<a href="#">COOP 297</a>	1	Enrolled	1.00	Graded	Pending

[Submit](#)

Go to: [View My Schedule](#) [Add Classes](#) [Swap Classes](#) [Return to Term Search](#)

- Click on the  button to return to other help sheet documents.