

**LAKE REGION STATE COLLEGE -GFAFB**  
**MONTHLY PAYMENT PLAN and/or DEFERMENT REQUEST**  
**for TUITION, FEES**  
**for Fall SEMESTER 2009**

**Only to be used if enrolled in both Terms I & II**

The following contract serves two purposes. First, this contract allows for payment of your account balance at LRSC-GFAFB in four (4) monthly installments. Second, if anticipated LRSC financial aid is expected to cover 100% of your account balance, this contract serves as a request for payment deferment. If you have an approved third party governmental entity authorization on file in the Administrative Services Office providing for 100% of your account balance, you will not be required to complete this contract. This contract cannot be used if any prior unpaid account balance exists. **Please note that the Payment Plan is subject to the fees listed in Item #5 below.**

After you have enrolled in classes, charges will be posted to your account. Please complete the following items and mail the contract and the \$25.00 payment **by August 24, 2009** to:

Administrative Services Office      Lake Region State College GFAFB  
 Lake Region State College      319 MSS/DPE  
 1801 College Dr N                  Tuskegee Airmen. Blvd.  
 Devils Lake ND 58301-1598      Grand Forks AFB ND 58205-6336

1) Account Balance \_\_\_\_\_  
 To find your Account Balance, go to the LRSC website, click on the link for Campus Connection, and follow this navigation: **Campus Finances>Account Inquiry>Charges Due**

2) Financial Aid Anticipated: (Lake Region Financial Aid Only)      **minus** \_\_\_\_\_  
 (Grants, waivers, scholarships and loans only.)  
*Signature of Director of Financial Aid verifying amount of Financial Aid listed.*  
 (If "0", no signature needed) \_\_\_\_\_

3) Remaining Account Balance (Negative number indicates excess Fin. Aid)      = \_\_\_\_\_  
 If \$0 or less, skip to Line 8.

4) Monthly Payment Amount (Line 3 divided by four)      = \_\_\_\_\_

5) Payment Plan Enrollment Fee: (Must be remitted with this form)      **\$25.00**

6) Payment Due by September 9, 2009 ( Amount on Line 4 )      = \_\_\_\_\_

7) Remaining monthly payments (amount listed in Item #4) are due by the following dates:  
 October 1, 2009  
 November 1, 2009  
 December 1, 2009

**Note: I will adjust my remaining payments** for changes in Financial Aid and/or other Account Balance changes.  
 I understand that a \$10.00 late charge will be assessed and a Transcript Hold placed on my account if I am late on my payments. My contract may be terminated for consecutive late payments and cause the entire amount, plus a \$50.00 late fee, to be due.

**Note:** Payments can be made by cash, check, e-check, credit card, debit card or wire transfer. Do not send cash in the mail. You may also pay online at the following navigation.  
**www.lrsc.edu>Campus Connection>Campus Finances>View Statements/Pay Online Now.**

**8) STUDENT NAME and ADDRESS INFORMATION:**

STUDENT ID # \_\_\_\_\_ DATE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_  
 \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

STUDENT SIGNATURE \_\_\_\_\_

9) Administrative Services use only: \_\_\_\_\_ (updated 8/11/09)  
 Approved by \_\_\_\_\_ (initial here) and copy handed or mailed to student on \_\_\_\_\_