

Administrative Assistant

Certificate

BOTE 112.....	1
BOTE 131.....	1
BOTE 132.....	1
BOTE 147.....	3
BOTE 152.....	3
BOTE 201.....	3
BOTE 210.....	3
BOTE 217.....	3
BOTE 275.....	3
BUSN 282.....	1
Category 1	6
Category 2	3

Diploma

First Year

Same as Certificate courses

Second Year

BOTE 127.....	3
BOTE 231.....	1
BOTE 232 or COOP 197.....	1
BOTE 251 or BOTE 222.....	3
Category 1	5
Category 2	6
Electives	12

Associate in Applied Science

First Year

BOTE 112.....	1
BOTE 127.....	3
BOTE 131.....	1
BOTE 132.....	1
BOTE 147.....	3
BOTE 152.....	3
BOTE 201.....	3
BOTE 210.....	3
BOTE 217.....	3
BOTE 275.....	3
BUSN 282.....	1
ENGL 110.....	3
Category 1	6

Second Year

BOTE 231.....	1
BOTE 232 or COOP 197.....	1
BOTE 251 or BOTE 222.....	3
HPER 101 or 102.....	2
Category 1	5
Category 2	9
MATH/SCNC/CSCI Electives	3
Hums/SS Electives.....	6
Electives	3

Category 1

ACCT 200.....	3
ACCT 201.....	3
ACCT 207.....	3
ACCT 212.....	2
ACCT 231.....	2
BOTE 188.....	4
BUSN 254.....	2

Category 2

BOTE 148.....	2
BOTE 209.....	3
BOTE 218.....	3
CIS 104.....	3
CIS 105.....	3
CIS 162.....	2
CIS 181.....	3

Category 3

BIOL 220.....	4
HPER 100.....	3
HPER 210.....	2

Medical Subplan

Diploma or AAS requirements plus:	
BOTE 171.....	3
BOTE 223.....	3
Category 3	4

Legal Subplan

Diploma or AAS requirements plus 6 credit hours:	
ACCT 215.....	3
CJ 201.....	3
SOC 252.....	3