Federal financial aid recipients must be monitored through their program to determine if their academic progress is meeting federal and institutional criteria. The Financial Aid Office uses an automated process to monitor progress for all students. **Warning, Plan of Study, Information, Probation, Disqualification status** will show up on your CampusConnection under the heading of “Holds”. Your status (other than disqualification) will not stop or hold any transactions in CampusConnection. **Disqualification status** will only stop the financial aid process. Registration is not affected by the financial aid status.

There are different comment statements that may show up on this letter. Below are brief descriptions that may help explain the terminology.

**Probation** – Financial Aid Probation status is assigned to a student who has been placed on FA Disqualification and who has successfully appealed and has had eligibility for financial aid reinstated.

**Disqualification** – the student is no longer eligible for federal financial aid but still has the option to make a written appeal to the Financial Aid Office. The option to appeal is intended for students who have encountered extenuating circumstances and are prepared to focus on their education.

**You have earned XX.XX % of your attempted credit hours** – Financial aid recipients must complete 2/3 or 66.67% of their attempted credit hours. An example would be someone who registered in 12 credits, dropped 3 during the term and got an F in a 3 credit course. This student has completed 50% of their attempted credits (6 completed divided by 12 attempted credits = 50%), which is below 66.67% so their eligibility may be affected. Note that a grade of an F or I means the course is considered to be attempted but not completed. **Because developmental courses (ASC 1-99) do not result in completed credit towards your degree, your SAP status can be affected.** Please contact the Financial Aid Office to request a review if you feel your developmental credits may be an issue.

**Your cumulative grade point average is X.XXX** – Financial aid recipients must maintain a Cumulative GPA consistent with the academic requirement for graduation. At the end of the 4th semester the student must have a cumulative GPA of a C (2.0) or better. The GPA being monitored is from all courses included on your LRSC transcript.

**Your semester grade point average is 0.00** – Students receiving a 0.00 GPA or all F’s is automatically suspended. The Financial Aid Office is also required to determine the last date of attendance (LDA). If the LDA is before the midpoint of the term, the student will incur financial liability to LRSC and possibly to the Department of Education. Students with Incompletes should contact the Financial Aid Office when the course(s) have been completed to determine if it would result in a change to the suspension status.

**Attention Graduate:**
If you are a recent graduate please disregard this notice. Unfortunately, this process is unable to recognize your accomplishment and you may have a disqualification status applied because of the number of credits on your transcript. This status applies only to LRSC and should not be a factor if enrolling at another college or university.

December 31, 2014
Attempting Over the Number of Credits Allowed for your Program

You have attempted XXX.XX credits – Financial aid recipients must complete their degree within 150% of the required credits for that degree. For example, an AA degree requires 60 credits to graduate. To determine the 150% level you can multiply 60 times 1.5 to equal 90. A student who has over 90 attempted credits (includes courses that have been taken and dropped or grades of F) may get this message. Credits transferred to LRSC from previous institutions or credits taken while enrolled in a different major will be counted toward maximum credits attempted. An individual program evaluation may need to be done to make an accurate determination.

Financial Aid Information Letter due to attempting too many credits - All students must complete their declared program within 150% of the published length of the program. A student who has attempted 140% of their program credits will be receive a letter advising them they are reaching the maximum credits. i.e., if the program of student requires 60 credits to graduate than 90 is the maximum number of attempted credits allowed for a program. When the student has attempted 140% or 84 credits they would receive a warning notice. Students who have attempted 150% of their program credits will be suspended from financial aid and will be notified by letter.

Disqualification Letter due to attempting too many credits – An appeal for re-instatement must be submitted after working with your advisor. If you decide to return and receive financial aid, a Satisfactory Academic Progress Appeal Form and Plan of Study form should be completed and submitted to the Financial Aid Office. Plan to work with your advisor to prepare your academic plan. Students who’s Appeal/Plan of Study have been approved will be placed on probation. You may access the form at http://www.lrsc.edu/paying-for-college/forms.

GPA at the End of Two Years

Your GPA, XX.XX, does not meet the federal standards of 2.0 at the end of 4 attempted semesters – Federal regulation requires that a student must have a cumulative GPA of 2.0 at the end of two years which is 4 attempted semesters.

Contact Information

If necessary, you may contact Katie Nettell in the Financial Aid Office to review your academic record individually. This letter is being sent because you have attended the previous semester and is not considering the fact that you may not be returning or have graduated.

If you have questions about this letter please contact Katie Nettell:
Toll Free: 1-800-443-1313 ext: 1517
Local: 701-662-1517
E-mail: Katie.nettell@lrsc.edu

You should be aware of the LRSC Satisfactory Progress Policy that can be found on our website at http://www.lrsc.edu/paying-for-college/financial-policies. Reviewing the policy may answer some of your questions.

December 31, 2014