How to Correct your FAFSA... Using IRS Data Retrieval

If your IRS data was NOT available for retrieval when you filed your FAFSA, you are encouraged to correct your processed FAFSA by using IRS Data Retrieval when it becomes available (approximately two weeks after you electronically file your income taxes).

Go to FAFSA.gov.

Login with the student’s name, date of birth, and Social Security number.

Click on “Make Correction”, the FSA ID has replaced the Federal Student Aid PIN and must be used to log into the FAFSA website. The FSA ID is a username and password and you will need to create one, if you have not already done so.

Continue through the screens to the “Parent Financial Information”. Independent Students skip to step 5.

• Review checklist. If none apply click “none of the above”.
• Under the IRS Data Retrieval section, select “mother” or “father” and enter the parent’s FSA ID (may need to create). Click on “Link to IRS”.
• Enter the address and tax filing status exactly as it appears on the tax form. Click on “Submit”.
• Review the tax information but DO NOT change any of the data or it will not be considered “retrieved data,” Select “Transfer my Tax Information in the FAFSA” and click on “Transfer Now”.
• Expect a message confirming that the information transferred.

Go to the “Student Financial Information” screen.

• Review Checklist. If none apply click “none of the above”.
• Under the IRS Data Retrieval section, enter the student’s FSA ID and click on “Link to IRS”.
• Enter the address and tax filing status exactly as it appears on the student’s tax form. Click on “Submit”.
• Review the tax information but DO NOT change any of the data or it will not be considered “retrieved data”. Select “Transfer my Tax Information in the FAFSA” and click on “Transfer Now”.
• Expect a message confirming that the information transferred.

Retrieved data includes:
• Adjusted gross income
• Taxes paid
• Number of exemptions
• Education credits
• Untaxed portions of IRA distributions and pensions

Continue through the screens and select “Submit”. Make sure you receive a confirmation page.