Lake Region State College, located in northeastern North Dakota, is a two-year community college founded in the fall of 1941 as an extension of the public school system of Devils Lake. Known as Devils Lake Junior College and Business School, the college developed gradually over the next two decades into a junior college offering liberal arts and business programs.

Since 1959, the college has received support from the Community College Foundation, a group of local citizens dedicated to the advancement of the college. Their support includes funds for scholarships, construction and renovations, endowments, athletics, and staff development programs. In 1960, the college was renamed Lake Region Junior College.

In the early 1960's, a dramatic change occurred in the mission and size of the institution. In response to regional economic needs, a wide variety of technical and career-oriented programs were introduced. At the same time, the college preparatory program developed considerably to meet standards acceptable for transfer to baccalaureate-granting colleges and universities.

Rapid increases in enrollment resulted in a building project, and the college moved to its present campus in 1966—a one-story, two-building complex. Skillfully designed for the northern climate, the classrooms, residence halls, library, student union, recreation room and gymnasium are all under one roof. Several additions have been added to the original structures.

The college became affiliated with the University of North Dakota in 1987, operating as a branch campus under the name of UND - Lake Region. It maintained that affiliation until July 1, 1999, when the college attained independent status within the North Dakota University System as Lake Region State College, charged with addressing workforce training needs in the northeast region of North Dakota along with academic, career and technical education, outreach, and life long learning. This change was interpreted as a vote of confidence, providing recognition and autonomy on par with other independent colleges within the University System. Lake Region State College now reports directly to the University System Chancellor and the State Board of Higher Education.

Our Campus

Recognizing the weather conditions of North Dakota, the planners of Lake Region State College designed a central campus where students have access to residence halls, dining, student union, recreation room, bookstore, library, auditorium, gymnasium, computer labs, academic classrooms, and some technical classrooms without going outside. The Erlandson Building is a short walk from the main complex. Passages are ramped or equipped with elevators for the convenience of students and others with disabilities.

Prospective students and any other interested persons are invited to visit the campus at any time. Schedule a tour through the Admissions Office; appointments with instructors can be arranged.

Community

Devils Lake is a city with pride in the past and faith in the future. Besides Lake Region State College, the region boasts an excellent public school system, the North Dakota School for the Deaf, Four Winds Community School and Cankdeska Cikana Community College at Fort Totten.

Devils Lake is rich in historic and scenic sights such as Sully’s Hill Wildlife Refuge, Fort Totten State Historic Site and Grahams Island State Park.

Devils Lake is also rich in the fine quality of its people who work hard to provide well-rounded cultural, religious, educational and four-season recreational opportunities. Devils Lake derives its name from the Native American name Miniwaukan. Early explorers incorrectly translated the word to mean “Bad Spirit”: Bolstered by the many legends of drowned warriors and lake monsters, the name evolved into Devils Lake. Devils Lake is the largest natural body of water in North Dakota covering more than 100,000 acres and containing hundreds of miles of shoreline. This very fertile prairie lake grows large numbers of walleye, northern pike, white bass and it has earned the reputation of being the “Perch Capital of the World”. In the fall, hundreds of thousands of waterfowl migrate through the area and give both local and visiting hunters outstanding hunting opportunities.

There is always plenty to see and do in Devils Lake and the entire Lake Region—the opportunities in Devils Lake are “As Endless As Your Imagination”.

Policies

Definitions, policies and procedures are subject to change. For the most complete and current definitions, policies, and procedures, refer to the Policies and Procedures Manual located in the President’s Office, Paul Hoghaug Library or online.

Catalog Use - The North Dakota State Board of Higher Education states: “Institutions shall publish electronic and/or hard copies of catalogs and bulletins for the purpose of furnishing prospective students and other interested persons with information about the institutions. Announcements contained in such printed or electronic material are subject to change without notice, and may not be regarded in the nature of binding obligations on the institutions and the State.”

Complaints and Grievances - When safety is not an issue, students having an informal complaint or formal grievance of alleged improper, unfair, arbitrary or discriminatory treatment should first discuss the grievance with the college official who was involved in the disputed action. If the grievance is not resolved, on-campus adjudication is conducted through the Vice President of Student Affairs.

Email - Lake Region State College, recognizing the growing need for timely, efficient and consistent communication with students, has established email as an official means of communications with students. Students are expected to check their official LRSC Email on a frequent and consistent basis.

The official LRSC email address can be activated at http://outlook.com/my.lrsc.edu. More information regarding student email can be found on the college website.

When students forward email from that account to another account, vital information may not be conveyed. Unopened email or...
having email redirected does not relieve a student of the responsibilities associated with communication sent to their official LRSC email address.

The Student Email Policy is found in Appendix ii of the Lake Region State College Policies and Procedures Manual.

**Equal Opportunity** - Lake Region State College is an equal opportunity and affirmative action institution that does not discriminate on the basis of race, age, religion, color, national origin, sex, or handicap in its admission practices, education programs, courses, or related activities. Inquiries concerning Title VI, Title IX and Section 504 may be referred to the Affirmative Action Officer, Corry Kenner, Lake Region State College, Devils Lake ND 58301, 701-662-1600 or to the Office of Civil Rights, U.S. Dept. of Education, 500 W Madison Street Suite 1475, Chicago IL 60661, 312-730-1560.

**Equity in Athletics Disclosure Act** - The purpose of this policy is to disclose athletic participation rates and financial data related to athletics. The report is available from the Athletic Department or Student Affairs.

**Faculty Communications Proficiency** - A process for verifying communication skills for all personnel whose appointments include classroom instruction. Communication, both oral and written, is, by definition, an interchange involving both the sender and the receiver. Both sender and receiver were taken into account when developing communication skills verification. The policy affirms the college commitment to cultural diversity, as articulated by the Lake Region State College mission statement and general education outcomes. The complete policy can be found in Article 7.31 of the Lake Region State College Policies and Procedures Manual.

**Immunization** - Students enrolled in credit-bearing courses at Lake Region State College must prove documentation of immunity to measles, mumps and rubella. Students enrolled only in distance learning or other courses taught off campus and students enrolled only in continuing education or non-credit courses are exempt from this policy. Documentation of immunity means:

- Evidence of two (2) doses of measles, mumps and rubella vaccine no less than one month apart from a licensed medical professional or public health department official
- Evidence of meningococcal immunization for new students entering housing
- Blood testing which proves immunity exists
- A birth date prior to 1957

Exceptions to the policy may be granted only when a licensed physician certifies that a student should not be immunized for measles, mumps, or rubella, or if a student's religion prohibits immunization. A complete copy of this policy is available in the Student Affairs office.

**NotiFind** - All North Dakota University System campuses, including Lake Region State College, provide campus-wide emergency notifications using a system called NotiFind. In the event of a threat, such as weather warnings, police or fire emergencies, alerts will be sent directly to the student via voice mail, email and/or text message using the NotiFind system. All registered students are automatically enrolled in the NotiFind system. This is important to keep your contact information updated in Campus Connection.

**Privacy of Records (FERPA)** - The disclosure of student educational records is governed by policies developed by Lake Region State College in compliance with state law and the Family Educational Rights and Privacy Act of 1974 as amended (FERPA). Lake Region State College maintains the following educational records that contain information directly related to students:

- Application material submitted by the student or sent at the student's request
- Financial Aid material submitted by the student or sent at the student's request
- Account payment cards and receipts
- Records pertaining to academic or training achievement including transcripts and grade reports
- Instructor recommendations

Student records are on file in appropriate Lake Region State College offices and are accessible only to persons having legitimate interests as defined in Public Law 93-380. The content of each record falls into one of two categories: public directory information and non-public information. Non-public student record information may not be released without written consent from the student or from a parent of a dependent student. As allowed by law, the college may release the public directory information listed here:

- Name, addresses and telephone listings
- Name and address of parents
- Date and place of birth
- Major field of study
- Participation in officially recognized activities
- Weight and height of members of athletic teams
- Dates of attendance
- Degrees and awards received
- Most recent previous institution attended
- Classification as freshman or sophomore or special student
- Email addresses

Directory information concerning a particular student will be removed from release upon written request from the student involved within 14 days of the beginning of a semester. Education records concerning a student may be reviewed upon request by the student. Education records, including but not limited to a student's academic transcript, may be released by a North Dakota University System (NDUS) institution to a second institution without prior written consent, provided the student applied for admission. Additional information on student records management may be obtained by contacting the Student Affairs office.

**Security** - Many students and their families are concerned about safety on a college campus. Lake Region State College understands that concern and accepts its responsibility to employ security measures to ensure that our students enjoy their campus experience as freely as possible from any threats to their safety or well-being.

Lake Region State College complies with the Student Right-to-Know and Campus Security Act of 1990 as amended and renamed in 1998 to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and with the Higher Education Amendments of 1992. Campus crime statistics are published annually and are available in the Student Affairs office. Additional information can be found in the Policy and Procedure Manual located in the President's Office, library or online.

Information concerning registered sex offenders may be obtained from the Devils Lake Police Department or the Ramsey County Sheriff's Department at the Lake Region Law Enforcement Center, 222 Walnut Street W, Devils Lake, ND 58301. Requests must be made in person.

**Student Right to Know** - The purpose of the report is to disclose annual student completion, graduation, or transfer rates, including rates for student athletes. The report is available in the Student Affairs office.